

Divorce

CLIENT INFORMATION FORM
PLEASE PRINT CLEARLY

Date _____ Fee Quote
\$ _____ / _____
Down MF

CLIENT INFORMATION

Full Name _____
 First Middle Last Maiden

Home Address _____

Mailing Address _____

Home Phone _____ Cell _____

Employer _____ Hours _____

Address _____ Phone _____

Salary/Income _____ Social Security # _____

Driver's License # _____ E-mail Address _____

Birthdate _____ Ethnicity _____

Birthplace _____
 City County State

Next of Kin for Emergency _____
 Full Name Telephone

Address _____

I authorize information to be released to the following person(s):

Name _____ Relationship _____

Name _____ Relationship _____

I do not authorize any information to be released.

How did you choose our firm? _____ If referred, by whom? _____

OPPOSING PARTY

Full Name _____
 First Middle Last Maiden

Home Address _____

Mailing Address _____

Home Phone _____ Cell _____

Employer _____ Hours _____

Address _____ Phone _____

Salary/Income _____ SS# _____

DL# and State _____ E-mail Address _____

Birthdate _____ Ethnicity _____

Birthplace _____
 City County State

Marriage/Divorce Information

If this matter involves a divorce/annulment proceeding complete the following:

Date of Marriage _____ Date Separated _____

Place of Marriage _____
 City County State

If this matter involves a post decree issue complete the following. We will need a copy of your decree and any relevant modifying orders.

Decree Information _____
 Date County State

Modification Orders _____
 Date(s)

Have you been to Court since the decree? If so, state when and why:

RESIDENCY INFORMATION

- A. Have you been a resident of this county for the preceding six (6) months or longer? Yes _____ No _____
If "No", how long? _____
- B. Has the adverse party been a resident of this county for the preceding six (6) months or longer? Yes _____ No _____
If "No", how long? _____
- C. Have all children involved in this matter (if any) been residents of this county for the preceding six (6) months? Yes _____ No _____

GROUND FOR DIVORCE (Divorce/Annulment Only)

If your matter involves the dissolution of a marriage or a divorce, are there any special grounds other than incompatibility? Most divorces in the State of Texas are granted on the grounds of incompatibility or "no fault". Fault can be a factor in the division of marital property and possibly determination of custody and access to children. If there are matters we need to be aware of concerning fault, violence, substance abuse, mental illness or similar matters, please briefly identify them here.

WILL

- Have you made a Will? Yes _____ No _____
- Do you wish to review your Will at this time? Yes _____ No _____

NAME CHANGE (Divorce/Annulment Only)

(Your name can only be changed to a prior legal name, such as a maiden name or former married name.)

- Do you wish to change your name after the final hearing? Yes _____ No _____
- If "Yes", to what name? _____

CHILD(REN) INVOLVED IN THIS LEGAL PROCEEDING

(List only if under the age of 18, or over 18 but suffering from mental or physical impairment, or not yet graduated from high school)

Full Name _____ Birthdate _____

Birthplace _____ Gender _____

Social Security # _____ DL# and State _____

Full Name _____ Birthdate _____

Birthplace _____ Gender _____

Social Security # _____ DL# and State _____

Full Name _____ Birthdate _____

Birthplace _____ Gender _____

Social Security # _____ DL# and State _____

Full Name _____ Birthdate _____

Birthplace _____ Gender _____

Social Security # _____ DL# and State _____

Present Residence of Children _____

Other child(ren) residing in your household or that of the adverse party. List the child(ren)'s names, who they reside with and parentage:

Full Name _____ Gender _____ Age _____

Parentage _____

Resides With _____

HEALTH INSURANCE FOR CHILDREN

What health, dental and vision insurance is currently in effect for the children the subject of this suit? _____

If the insurance coverage is through a parent's employer, which parent is providing the insurance? _____

What is the monthly cost for coverage for the children only? \$ _____

TEMPORARY MATTERS

_____ Client fears violence, endangerment of minor children or third parties.

_____ Client fears destruction of property or unauthorized creation of debts and liabilities during the pendency of this action.

_____ Client seeks temporary custody of children and adverse party to pay temporary support.

_____ Client seeks temporary visitation rights with children.

PREFERENCE FOR FINAL ORDERS REGARDING CHILDREN

_____ No property owned or possessed by children.

_____ Client expect to be visitation parent.

_____ Client expects to be custodian with adverse party to pay support.

_____ Client would like to consider joint or split custody.

_____ Agreement between the parties on all matters related to the children is expected except _____.

SERVICE INFORMATION

Preferred Service Address (Must be a street physical address, the Sheriff or process server cannot serve post office box number):

Description (Please provide a recent photograph if available)

Height _____ Weight _____ Hair Color _____

Eye Color _____ Facial Hair _____

Other Distinguishing Features or Marks _____

Vehicle Description & Tag # _____

Will Respondent try to avoid service? Yes _____ No _____

Is Respondent likely to be violent? Yes _____ No _____

If yes, please specify _____

Additional Service Information _____

PROPERTY
(Divorce/Annulment Only)

_____ Personal effects only which client believes the parties will divide by agreement.

_____ Division by the Court required due to expected dispute between the parties on the following items:

Client would like to secure from the property and debt division the following items of property at the values listed below, together with indebtedness indicated. This would leave to be allocated to the adverse party the items listed under the adverse party below.

Client

Adverse Party

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

INVENTORY OF EXISTING MARITAL PROPERTIES AND DEBTS

(Exclude items of separate property or separate debt which will be listed in a later section. In the left-hand margin mark with an "H" the items which you propose would be allocated to husband and with a "W" the items which you propose would be allocated to Wife)

Real Property

	Current Market Value	Outstanding Debt	Net Value
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Address _____	\$ _____	\$ _____	\$ _____
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Address _____	\$ _____	\$ _____	\$ _____
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Address _____	\$ _____	\$ _____	\$ _____
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Vehicles

	Current Market Value	Outstanding Debt	Net Value
Year _____ Make _____ Model _____ VIN _____ Mileage _____	\$ _____	\$ _____	\$ _____
Year _____ Make _____ Model _____ VIN _____ Mileage _____	\$ _____	\$ _____	\$ _____
Year _____ Make _____ Model _____ VIN _____ Mileage _____	\$ _____	\$ _____	\$ _____

Boats/Motors/Trailers

_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

Household Furniture and Furnishings

(Do not list or value household furniture and furnishings if you and your spouse will be able to fairly divide in kind, with shares approximately equal in value including consideration for debt. The Courts are generally very reluctant to enter into an extensive dispute over the division of household items as to their valuation and entitlement. The parties generally can divide these properties by agreement more appropriately and should physically separate the items as soon as such agreement is made.

	Current Market Value	Outstanding Debt	Net Value
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

Other Assets

	Current Market Value	Outstanding Debt	Net Value
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____

Life Insurance

Insurance Company _____

Name of Insured _____

Face Value of Insurance _____

Estimated Cash Value, if any _____

Insurance Company _____

Name of Insured _____

Face Value of Insurance _____

Estimated Cash Value, if any _____

Insurance Company _____

Name of Insured _____

Face Value of Insurance _____

Estimated Cash Value, if any _____

(The cash value of policies is an important item to consider in property division. If there are policies which you seek to be considered, request for verification the cash value should be initiated by you or the adverse party as soon as possible. Generally life insurance is awarded to the person on whose life the policy is payable. List any further or different instructions you may have in this regard.)

Retirement and Employment Benefits

(Written verification of all employment benefits accruing during the marriage should be initiated immediately to verify the valuations.)

Client's estimated employment benefit plans accruing during the marriage (all or part), including all stock plans, CODA plans, pension/profit sharing/retirement plans, but excluding life insurance, credit unions and IRAs.

Type of Plan/Benefit

Cash Value

_____	_____
_____	_____
_____	_____

Spouse's estimated employment benefit plans accruing during the marriage (all or part), including all stock plans, CODA plans, pension/profit sharing/retirement plans, but excluding life insurance, credit unions and IRAs.

Type of Plan/Benefit

Cash Value

_____	_____
_____	_____
_____	_____

Financial Accounts

Institution	Name Held In	Type of Acct.	Acct. No.	Est. Balance

Debts not Otherwise Listed

Creditor	Acct. No.	Balance	Mo. Payment

DIVORCE PROCEEDING WILL NOT REMOVE LIABILITY FOR DEBTS

UNLESS A CREDITOR IS MADE A PARTY TO THE DIVORCE PROCEEDING OR IN WRITING RELEASES A PARTY TO THE DIVORCE FROM THEIR LIABILITY UNDER COMMUNITY PROPERTIES FOR COMMUNITY DEBTS INCURRED DURING A MARRIAGE, NEITHER AN AGREEMENT OF THE PARTIES NOR AN ORDER FROM THE DIVORCE COURT WILL REMOVE EITHER PARTY FROM POTENTIAL LIABILITY FOR DEBTS INCURRED DURING THEIR MARRIAGE, EVEN THOUGH NOT INCURRED IN THE NAME OF A PARTICULAR SPOUSE OR WITH THAT SPOUSE'S KNOWLEDGE OR CONSENT.

Separate Property and Separate Debts

By law, Texas Courts cannot divide or allocate between the marital parties separate property or separate debts. Such properties or debts can be divided between the parties by agreement. An item is considered "separate" if it now exists (or is traceable to a prior existing separate item) and such "separate item" preexisted the marriage or was accumulated during the marriage by gift or inheritance. Under certain circumstances there can be separate property created by transactions between the marital parties, including marital property agreements or gifts. If you believe that there are possible separate items in the properties involved in this case (other than clothing, jewelry, household items or personal effects), list the property item (asset or debt). If indebtedness was brought into the marriage which has been paid off during the marriage and such can be established with records, it should be listed.

Item/Debt	Whose Separate Item	Why	Estimated Value